



**STATE INSTITUTE OF HOSPITALITY MANAGEMENT , Varakkal Beach , West Hill ,  
Kozhikode -673005**

**INVITATION TO TENDER**

**TENDER No: DOT/SIHM/2022-23/1**

**04.05.2022**

**LIMITED TENDER FOR REPAIR AND REPAINTING OF FURNITURE**

Tenders (in prescribed format) are invited from accredited Kerala Government agencies/Firms for the Repair and Repainting of furniture as per the details mentioned below in the **Schedule-I** for the State Institute of Hospitality Management (SIHM), West Hill , Kozhikode -673005.

**Tender Critical Date Sheet**

Tender Publishing Date & Time	<b>04.05.2022</b>
Bid document download start date and time	<b>04.05.2022 , 2 PM</b>
Clarification start date and time	<b>04.05.2022</b>
Clarification end date and time	<b>20.05.2022 , 2PM</b>
Bid Submission Start Date & Time	<b>04.05.2022 2PM</b>
Bid Submission Closing Date & Time	<b>20.05.2022, 3.00 PM</b>
Bid Opening Date & Time	<b>20.05.2022, 4.00 PM</b>

**Cost of tender Document: NIL for Kerala Government accredited Agencies /Firms.**

**For details visit [www.sihmkerala.com](http://www.sihmkerala.com)**

Principal

## **SCHEDULE –I**

The completed tender document containing general terms and conditions are available on website [www.sihmkerala.com](http://www.sihmkerala.com) and can be downloaded free of cost.

### **1. SUBMISSION OF TENDER: -**

- TENDERS SHOULD BE SENT IN A SEALED ENVELOPE. THE ENVELOPE SHOULD BE SUPERSCRIBED WITH **TENDER NUMBER AND DUE DATE:**
- Tenders shall be addressed to the Principal, State Institute of Hospitality Management , Varakkal beach ,West Hill , Kozhikode -673005.
- The Bids should be signed by the authorised person and his full name, designation, contact no. viz., Telephone/Mobile no. should be indicated below his/her signature and a proof of identity should be submitted along with the bid.
- The tenderers may at their discretion send the tenders by Speed post, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.
- The tenders shall be opened on due date at **4.00 PM.** in presence of **tenderers or their** authorized representatives if present.
- In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.
- Email offers are liable to be ignored.

### **2. VALIDITY OF TENDERS: -**

**2.1 The tenders shall remain open for acceptance for a period of 45 days of opening of tenders or till such period up to which the extension of validity is agreed to mutually. This may please be stipulated clearly in the quotation.**

- The Agency has to quote for all the items mentioned in the **Annexure I.**

### **3. DETAILS OF OFFER: -**

- The tenders shall remain open for acceptance for a period of 45 days of opening of tenders or till such period up to which the extension of validity is agreed to mutually. This may please be stipulated clearly in the quotation
- The net price/rates quoted must be inclusive of all taxes and Charges

### **4. DELIVERY: -**

- The Repair and repainting of the items so approved by the Institute should be completed **within 30 days from the date** of issue of work order, keeping in view of the urgency of requirement of the said items, failing which the order shall be liable to be cancelled and this office reserves the right to place the order to the next bidder.

### **5. TERMS OF PAYMENT: -**

- 100% payment will be made to Agency within 30 days after the successful completion of the work at SIHM, West Hill Kozhikode-5..
- The Payment will be made by the Principal SIHM Kozhikode on receipt of the Bill and verification.

### **6. EMD/SECURITY DEPOSIT: -**

- No EMD or Security Deposit as the tender is for Kerala Government accredited Agencies /Firms.

### **7. RIGHT OF ACCEPTANCE: -**

- The Institute reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

**ANNEXURE-I**

**SCOPE OF WORK AND TERMS & CONDITIONS**

**SCHEDULE-I**

**A:**

<b>SL No</b>	<b>Items</b>	<b>Quantity in no.s</b>	<b>Quoted amount with all taxes and other charges</b>
<b>1</b>	Repainting of Dual Desk 6 ft – Hammertone with primer coat for frame. Melamine finish for wooden area	<b>50</b>	
<b>2</b>	Repainting of Dual Desk 4ft – Hammertone with primer coat for frame. Melamine finish for wooden area	<b>30</b>	
<b>3</b>	Repainting of Dual cot – Hammertone with primer coat for frame.	<b>26</b>	
<b>4</b>	Repainting of Table - Hammertone with primer coat for frame (including repair)	<b>47</b>	
	<b>Total – in figures and words – including taxes and all other related expenses</b>		

**Signature and name of authorized signatory**

**Date**

**ANNEXURE- II**  
**TENDER ACCEPTANCE LETTER**  
(To be given on Company Letter Head)

Date:

To  
The Principal  
State Institute of Hospitality Management  
Varakkal Beach, West Hill Kozhikode -673005

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: - Repair and repainting of Furniture – State Institute of Hospitality Management (SIHM), West Hill Kozhikode -5

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the [www.sihmkerala.com](http://www.sihmkerala.com).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality /entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/ Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/ untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy.

Yours faithfully,

(Signature of the Bidder, with Official Seal

